

BLISLAND VILLAGE HALL

GENERAL MANAGEMENT COMMITTEE

Chairman: Phil Shepherd

Foxdown
Tregenna Road
Blisland, Bodmin
Cornwall PL30 4JS

Phil.shepherd@btinternet.com

Tel: 07488333375

Treasurer: Clare Sprenger

Manor Close
Blisland, Bodmin
Cornwall PL30 4JY

clare@sprenger.family

Secretary: Lin Teasdale

Manor Close
Blisland, Bodmin
Cornwal PL30 4JY

linteasdale1@gmail.com

Tel: 07722278898

Registered Charity No. 300039

**Minutes of the Village Hall Committee Meeting held on
Monday 18 March 2024 in the Manor Suite at 6.30pm**

1. Present:

Phil Shepherd (Chair), Lin Teasdale (Secretary), Clare Sprenger (Treasurer), Steve Teasdale, Keith Lowden and Anne-Marie Irons

2. Apologies

Apologies were received from, Heidi Hill, Kelly Pengelly, Katy Vause and Karen Wylds.

3. Minutes of the meeting held on Monday 26 February 2024

The minutes of the meeting held on Monday 26 February 2024 were **agreed** as a true record and approved.

4. Matters arising:

• **Feedback from Johnny Cowling Event**

It was acknowledged by the Committee that overall this had been a successful event.

It was noted that £125.00 worth of tickets that had been reserved had not been sold due to people not turning up on the night. These tickets could have been sold if not reserved as there was a waiting list, this was a missed opportunity to make this event a sellout.

It was noted that the wine was a sellout on the night, so more would be needed for future events and that there was some alcohol / soft drink left over which was being held by a Committee member.

Bar Stock

| Item | Number | Use By |
|--------------|--------|---------|
| Carlsberg | 12 | Nov 24 |
| Doombar | 63 | July 24 |
| Budweiser | 28 | Sept 24 |
| Coke | 6 | Oct 24 |
| Atlantic | 9 | Oct 24 |
| Tribute | 1 | Oct 24 |
| Orange Juice | 1 | Nov 24 |

It was agreed that the Committee needed to have a reserve ticket process in place to eliminate this happening again. One suggestion was that if people wished to reserve ticket (s) they either leave a deposit or a telephone

number so they can be contacted to pay the tickets in full if they sellout, this will enable tickets to be freed up again if reserve ticket holder (s) change their minds.

It was also agreed by the Committee that all quotes for the costing of events should be put in writing when booking confirmation is made to ensure the Committee know the full cost of the event and there are no sudden additional charges prior to the event being held. This will also help determine ticket prices at an early stage to take full advantage of advertising the event for as long as possible.

- **Coffee Mornings Update**

Phil reported that this was ongoing and was with the Parish Council for the request of the use of the Institute free of charge and for a £100.00 donation to help with the initial set up. This would then become self-funding through the sale of raffle tickets at each coffee morning.

Phil also reported that he had secured a Coffee Morning Co-ordinator, Ann Shepherd. Ann will be attending the Parish Council meeting on Thursday 21 March 2024. Phil agreed to update the Committee following this meeting.

Action: Phil

5. Easter Fayre

Keith reported that all the stalls, except one, had paid for their stalls, giving a total of £214.00 to date. The remaining stall has agreed to pay on the day.

It was noted by the Committee that the bacon/sausage had been ordered and 100 baps had kindly been donated by Barnecutts. Thank you Keith and Heidi for organising.

Phil agreed to purchase the condiments, including cooking oil and butter / spread. **Action:** Phil

Heidi had previously agreed to buy the clotted cream and bake 100 scones. **Action:** Heidi

Jam would be provided by Beast in the Barn.

Donations of cakes had also been made for sale on the day.

It was agreed that the Village Hall would be set up by those Committee members available on the Friday in the afternoon.

More posters would be distributed to ensure this event was fully advertised. **Action:** Phil

It was suggested that if this was a successful event, to maybe holding a Christmas Fayre on the provisional date of Saturday 30 November 2024. Lin agreed to check with the shop as to when they planned to hold their Christmas Event. **Action:** Lin

6. Easter Egg Hunt

It was agreed that Phil would check with Karen to ensure the funds were still available to buy the Easter Eggs before this event was advertised. **Action:** Phil

It was also agreed that if this event went ahead, the number of Easter eggs needed, would be checked with Heidi and Kelly and the start time would be 11am on Easter Sunday.

7. May Dance 4 May 2024

Keith reported that he had contacted Paul the DJ and was awaiting confirmation that he was available on 4 May 2024. Clare requested that the price he would charge was given in writing.

The proposed ticket prices agreed were, £7.50 per adult, £5.00 per child or a family ticket for £20.00

Steve agreed to check costings for the light buffet and would feedback to enable the Committee to make a final decision on the ticket prices. **Action:** Steve

It was highlighted that more soft drinks would need to be purchased and the raffle would need to be organised.

Phil suggested a short meeting should be held on Wednesday 27 March 2024 to agree the final details for this event and the Easter Egg hunt. **Action:** All

8. Finance Update

Clare presented the Treasurer reports, which had previously been circulated and she highlighted the key areas to the Committee.

It was noted that there had been two payments for electricity due to the delay in taking the payment in February as reported to the Committee at the last meeting. A payment of £60.00 had also been made for the replacement of the locks and keys of the Village Hall and Manor Suite. It was noted that there was a deficit of £516.00 to date.

Clare reported that she was still liaising with the Parish Council to ascertain if they should be paying for the hire of the Manor Suite for their meetings.

The Committee recognised that the Village Hall should have a strong start to the new financial year with the events planned to date.

Clare queried with Anne-Marie the reserved monies held by the Village Hall for the Table Tennis club, after a brief discussion, Clare agreed to liaise with Ron to ascertain how this had been set up. **Action:** Clare

Anne-Marie advised that the club would probably be cancelled going forward due to poor take up.

It was agreed, as in previous meetings, more consistent use of the village hall was required to boost the regular income coming in.

The following ideas, in light of the above, were discussed:-

Chair based aerobics, potentially on Thursday afternoons, Anne-Marie agreed to follow this up with the trainer. **Action:** Anne-Marie

Dance Club, Lin agreed to approach the organiser to ascertain if they would be interested in doing a regular slot in the main hall. **Action:** Lin

Possible Craft Club, needed to be explored further with a local member of the village. **Action:** Steve

The Committee agreed to buy Len and Ron a gift to recognise their hard work and commitment to the Village Hall as previous Committee members. A budget of £30.00 was agreed for both and Clare agreed to purchase the gifts. **Action:** Clare

9. Workplan Completed Action (Online Booking System)

The Committee agreed that the online booking system should be marked as completed on the Workplan and deleted for now. **Action:** Lin

10. AOB

Phil reported that Kelly had agreed to work with Karen to arrange a date with Josh Curnow for October 2024 if possible. If agreed the Committee requested that any costings were put in writing. **Action:** Kelly & Karen

Date of Next meeting

The date of the next Committee meeting would be at **6pm** on Wednesday 27 March 2024 to **only** discuss the final arrangements for the Easter Fayre and the Easter Egg Hunt (if going ahead).

The meeting closed at 7.45pm with thanks to all for attending.