

BLISLAND VILLAGE HALL

GENERAL MANAGEMENT COMMITTEE

Chairman: Phil Shepherd

Foxdown
Tregenna Road
Blisland, Bodmin
Cornwall PL30 4JS

Phil.shepherd@btinternet.com

Tel: 07488333375

Treasurer: Clare Sprenger

Manor Close
Blisland, Bodmin
Cornwall PL30 4JY

clare@sprenger.family

Secretary: Lin Teasdale

Manor Close
Blisland, Bodmin
Cornwal PL30 4JY

linteasdale1@gmail.com

Tel: 07722278898

Registered Charity No. 300039

Minutes of the Village Hall Committee Meeting held on Monday 15 April 2024 in the Manor Suite at 6.30pm

1. Present:

Kelly Pengelly (Vice Chair), Lin Teasdale (Secretary), Clare Sprenger (Treasurer), Steve Teasdale, Keith Lowden, Katie Vause and Anne-Marie Irons

• In attendance:

Gill Ludgate for Item 7 on the agenda.

2. Apologies

Apologies were received from Phil Shepperd (Chair), Heidi Hill and Karen Wylds.

In Phils absence, Kelly chaired the meeting.

3. Minutes of the meeting held on Monday 18 March 2024

The minutes of the meeting held on Monday 18 March 2024 were **agreed** as a true record and approved.

4. Matters arising:

• Feedback from Easter Fayre

Keith reported that this had been a very successful event, this was backed by the Committee who unanimously agreed that this had been a brilliant event, which had brought the village together. It was noted that a profit of £632.94 had been made from the event after expenses.

Kelly thanked Keith for organising the event and the Committee for all their hard work on the day.

Keith reported that 12 stalls had been confirmed so far for the Christmas Fayre on 30 November 2024. It was agreed that the village hall would be able to accommodate about 17 stalls in all. It was noted that a Father Christmas had been secured for this event and the grotto would be on the village hall stage.

• Brief Update on the short Meeting held on 27 March 2024

This was deferred until the next meeting in Phil's absence. **Action:** Lin

• Coffee Mornings Update

This was deferred until the next meeting in Phil's absence. **Action:** Lin

However, it was noted by the Committee members that had attended that the first coffee morning had been a great success and was well attended by the village.

- **Update of Meeting with the Shop & Art Fayre (Institute) regarding Christmas Arrangements & offers of help for Village Hall fundraising**

Keith, Steve and Lin reported that following discussions with the shop and Art Fayre, it had been agreed that two separate events would be held this year. The shop and Art Fayre would hold their Craft Fayre earlier in November 2024 and the Village Hall Christmas Fayre would be on 30 November 2024, 10am to 4pm, as previously planned.

There would be a further meeting in December 2024 to discuss how these two events had gone and plans for 2025 would be discussed, whether this would be one community event going forward, or remain as two separate events. Lin to liaise with the shop regarding the meeting date for December 2024. **Action:** Lin

Fundraising for the Village Hall was also discussed; both Hannah (Art Fayre) and Elizabeth (Shop) had some good ideas for fundraising and agreed to liaise with Phil directly. Phil to update the Committee at the next meeting. **Action:** Phil

- **Dance Club**

Lin reported that she had approached Holly Tomlin (North Cornwall Dance & Fitness) and she was very interested in running a class at the Village Hall. It was agreed that the Wellness Warriors might be a good class to trial to see if there was an uptake from the village. The Committee agreed that there should be no charge for the hire of the Hall for these trial sessions. Clare agreed to liaise with Holly directly to discuss this and hire charges going forward if successful and hall availability for the classes to be held. **Action:** Clare

- **Chair Based Aerobics**

Anne-Marie reported that the lady she had approached was not able to take on further sessions at the Village Hall, however, she had suggested someone else who may be interested in running a class. Anne-Marie agreed to follow this up and update the Committee at the next meeting. **Action:** Anne-Marie

- **Craft Club**

Steve reported that he had spoken to a local member of the village and she was potentially interested in running some trial craft classes. Steve agreed to follow this up further and update the Committee at the next meeting. **Action:** Steve

5. Fire Ramp Update

Steve reported that he had approached some village members who would be willing to undertake the labour in building the ramp, with a qualified builder overseeing the work and to ensure all regulations were met. Clare requested that as a Charity, the Committee would require an itemised invoice to cover materials, labour etc. Steve agreed to look into this and present this at the next meeting. **Action:** Steve

6. May Dance 4 May 2024

It was noted that tickets were now available in the shop and the dance was being advertised via posters and social media. Lin reported that ticket sales were slow but it was early days. The Committee reviewed the bar stock left over from the last event and agreed that more beer, wine and soft drinks were needed. Keith agreed to purchase these and made a list of what was required. **Action:** Keith

It was agreed that packets of crisps, peanuts and mini cheddars would be purchased and sold at the bar. These would need to be branded items for the purpose of resale. Lin and Steve agreed to look into pricing and the purchasing of these items. **Action:** Lin & Steve

It was noted that the Village Fayre Committee was kindly paying for the DJ on the night.

It was agreed that there would be a raffle and that a request would be made in the May Community News for donations of prizes. **Action:** Phil

Clare agreed to purchase the raffle tickets. **Action:** Clare

7. Picture Exhibition

Kelly welcomed Gill to the meeting and thanked her for taking the time to attend.

The Committee unanimously agreed to holding this event. Gill reported that there were a lot of different photos and memories to share, not only from herself but from other villagers as well, including old WI photos and old recordings.

It was agreed with Gill that the village hall would be set up with display tables and that there could also be a screen display if she wished. It was suggested that a village archive library could be created. There would be cream teas available which would be provided and run by the Village Hall Committee members. It was agreed that the scones left over from the Easter Fayre could be used.

It was provisionally agreed that the exhibition would be held over the weekend of 25 & 26 May 2024 between 10am and 4pm. Clare agreed to check the availability of the hall and to ensure it was also free on the Friday for setting up. **Action:** Clare

It was agreed that there should be a separate write up for the event in the Community News. Clare agreed to liaise with Gill directly in relation to this. **Action:** Clare

It was also agreed that Phil should only refer to the event in the Village Hall update and to also ask John Stansfield to include the event in the electronic newsletter. **Action:** Phil

It was suggested to Gill that any funds raised by the selling of cream teas could be split 50/50 with the Village Hall and a charity of her choice. She requested that as her father had been a previous chair of the Village Hall Committee that she would like all the profits to go directly to the Village Hall. The Committee thanked her for her generosity.

Katie suggested that this could be the beginning of our fundraising campaign for the Village Hall, the Committee felt that this decision should be deferred to the next meeting when Phil would be present. **Action:** Lin

8. Josh Curnow Update

Kelly reported that she was still liaising with Karen to arrange this event. The initial cost quoted for this event was £500.00 for two 45 minute sessions. The Committee agreed that this should now be held in February 2025.

Kelly agreed to provide a further update at the next meeting. **Action:** Kelly

9. Robert Barratt

Following a discussion by the Committee, it was agreed that Phil should go back to Robert for some further information before a decision on this event could be made.

- Availability
- Ticket Prices
- Advertising of Event
- Running of a Bar

Action: Phil

10. Splann Band (Barn Dance)

Anne-Marie reported that she had received an email from Splann Band regarding coming to the Village Hall, the initial cost given was £700.00 for a full band. After a discussion the Committee agreed that Anne-Marie should confirm the cost of a smaller band of 4, which was thought to be about £400.00. If this was confirmed and the Committee was happy to go ahead, the potential date would be October 2024. **Action:** Anne-Marie

11. Jumble Sale / Car Boot Sale

The Committee discussed this and agreed that it was a good idea in principle. It was agreed that this should be an agenda item for the next meeting for further discussions. **Action:** Lin

12. Finance Reports

Clare presented the Treasurer reports, including the accounts for 2023-2024 (unfinalised) which had previously been circulated and she highlighted the key areas to the Committee.

It was noted that there was a profit of £31.50 for the year and this may increase slightly in the finalised year end accounts.

Clare reported that the Parish Council had now agreed to pay for the hire of the Manor Suite going forward for their meetings.

Keith enquired if the Village Hall had been booked for the elections on 2 May 2024 and if the Village Hall was paid for the hire of the Hall. Clare reported that she had not seen a booking and agreed to check with Phil. **Action:** Clare

Kelly enquired if 'the Commoners' had paid for the hire of the Village Hall for their meetings. Clare agreed to look into this also. **Action:** Clare

Clare updated the Committee on the reserved monies held by the Village Hall for the Table Tennis club. Clare confirmed that the club did not pay for the hire of the village hall. Anne-Marie reported that the club had now stopped due to low uptake and it would potentially begin again in September 2024. Clare confirmed the reserved monies would be 'ring fenced' for the Table Tennis club.

13. Workplan Completed Actions & Follow Ups

The Committee agreed that the following could be marked as completed on the Workplan and deleted.

- Easter Fayre 2024
- Easter Egg Hunt 2024
- Keep Fit Classes via Gym
- Gifts for Ron & Len

Action: Lin

Lin reported that there were a few items on the workplan that had not progressed and the following was agreed:-

- Health & Safety Check List – should be an agenda item for the next meeting. **Action:** Lin
- Memory Clinic - should be an agenda item for the next meeting. **Action:** Lin
- Maintenance Duties undertaken by Ron. Clare agreed to liaise with Steve directly regarding this and feedback at the next meeting. **Action:** Clare

14. Any Other Business

• Donation Box for the Village Hall

Clare reported that she had started to look into this and she had found a couple for the Committee to consider, one was just a donation box and the other also had a slot for suggestions. Lin also suggested maybe having a charity box in the shop. It was agreed that this would be discussed further at the next meeting. **Action:** Clare

• Bingo Night

This idea was discussed briefly, with a potential date of July 2024. Kelly agreed to do some costings for the next meeting for further discussion. **Action:** Kelly

• Summary of Events

Keith requested that an events summary was created and shared; this would show on one sheet all the confirmed events and those with potential dates to give the Committee a clearer picture for the next financial year. Lin agreed to put one together for the Committee to review at the next meeting. **Action:** Lin

Date of Next meeting

The date of the next Committee meeting would be at **6.30pm** on Monday 13 May 2024.

The meeting closed at 8.05pm with thanks to all for attending.