

BLISLAND VILLAGE HALL

GENERAL MANAGEMENT COMMITTEE

Secretary: Lin Teasdale

Manor Close
Blisland, Bodmin
Cornwall, PL30 4JB

Linteasdale1@gmail.com

Tel: 07722278898

Chairman: Len Croney

Higher Pengelly
Blisland, Bodmin
Cornwall, PL30 4HR

lencrone@gmail.com

Tel: 07785976913

Registered Charity No. 300039

Minutes of the Village Hall Committee Meeting held on Tuesday 14 November 2023 in the Manor Suite at 7pm

Present: Len Croney (Chair), Lin Teasdale (Secretary), Phil Shephard, Steve Teasdale, Heidi Hill and Keith Lowden.

Apologies Katie Vause, Anne-Marie Irons, Kelly Pengelly and Karen Wyls.

Minutes of the meetings held on Tuesday 17 October 2023 and Thursday 21 September 2023

The minutes of the meetings held on Tuesday 17 October 2023 and Thursday 21 September 2023 were **agreed** as true records and both approved.

Matters arising:

- **Children's Party 3 November 2023**

Heidi reported that the party had been well attended and was a great success. £150 was raised which would go towards Easter celebrations in 2024. Special thanks was given to Karen who worked very hard to make this happen.

- **Moorlands Grill – Renewal of Agreement**

Len reported that the changes agreed at the last meeting had been made and Moorlands Grill had signed the amended Agreement.

It was noted that Moorlands Grill was using the electricity from the Village Hall and that they were recording their usage and paying the Village Hall directly.

- **Changes to Broadband**

Len reported that the broadband had been changed and the new contract was half the price of the previous contract.

- **Barn Dance**

Len reported that this had been cancelled due to the short timeframe to organise it successfully. It was noted that this may be rearranged for a future date.

- **Youth Club Art**

It was agreed that this would be discussed at the next meeting.

• **Defibrillator Update**

Heidi reported that she was in the process of drafting an email to Heathrow to bid for a defibrillator for the Village Hall. It was also agreed that the Committee should also approach the Parish Council alongside this bid to ask for funding. Heidi agreed to pursue the bid with Heathrow and to attend the next Parish Council meeting to request funding. **Action:** Heidi

Treasurer's Report

Len reported that there was not a Treasurer's report for this meeting. Len advised the Committee that he had met with two candidates for the Treasurer's role, Darren Carter and Claire Spraggon.

Len informed the Committee that Darren was a professional accountant and was also familiar with charity laws and that Claire had expressed an interest in undertaking the day to day accounts and bookkeeping.

Following a discussion by the Committee, it was agreed and voted that Darren should be appointed as the formal Treasurer to submit all the Village Hall accounts and be the formal representative for dealing directly with the Charity. Claire should be appointed to undertake the day to day accounting tasks and bookkeeping.

The Committee also agreed that Darren should be an Associate to the Committee and Claire should become a formal member of the Committee.

Len would ask both Darren and Claire to meet with Ron for a formal handover and would ask Darren to submit a Treasurer's report at the next meeting. **Action:** Len

Social Media Update

Phil updated the Committee and informed them that he was working on updating the Village Hall website. He also agreed to place an advert in the Blisland Community News and on the Blisland Community page for volunteers to run the Memory Clinic, as discussed at the last meeting. **Action:** Phil

Cobweb Crew

Len reported that the Cobweb Crew would be doing two, three quarter of an hour sessions and the event would begin at 7pm on 2 December 2023. The cost would be £150. The Committee agreed that this could go ahead.

The ticket prices were also agreed. £5.00 for an adult and £15.00 for a family ticket, two adults and two children.

Heidi informed the Committee that Kelly had agreed to organise and run the bar on the night. Bar prices were to be determined once more information had been received from Kelly. **Action:** Kelly

Phil agreed to print the tickets, update Social Media and liaise with the Shop accordingly. **Action:** Phil

Len agreed to liaise with Gary at the Pub. **Action:** Len

Christmas Meal & Dance

Keith reported that the Village Fayre had agreed to pay for the DJ in the evening.

The Committee noted that the Christmas Meal arrangements were for information only, as this was being led by the Village Fayre.

The Christmas Dance was being organised by a sub-Committee of the Village Hall Committee, which included Keith, Phil and Steve. The Committee agreed to delegate all the decision making in relation to this event to the sub-Committee. **Action:** Keith, Phil and Steve.

Capital Investment

Steve updated the Committee on progress to date.

- The threshold strip on the main entrance had been replaced.
- The broken toilet door handle had been replaced.
- Quotes were still awaited on the disabled access and the Village Hall flooring.

Steve reported that the extractor fan over the cooker in the kitchen was broken, the extractor vent on the outside wall of the Village Hall needed replacing and the Manor Suite table needed to be repaired. **Actions:** Steve.

It was noted that Keith Matthews had now handed over his maintenance duties to Steve.

AOB

- **Manor Suite Signage**

The style of signage for the Manor Suite was agreed. Steve would order and install this once received. **Action:** Steve

- **Craft Fayre**

Keith updated the Committee on the progress to date; it was noted that 12 stall holders had expressed an interest. Steve agreed to check with Sandra that the Village Hall was free on 30 March 2024. **Action:** Steve

- **Fundraising for the Village Hall**

It was agreed that this should be an agenda item for the next meeting.

- **Folk Singing Session**

This was discussed and it was agreed that this should not be pursued at this time.

- **Film Nights**

This was discussed and it was agreed that Phil should take this forward and feedback at the next meeting. **Action:** Phil.

- **Breakfast with Santa 2024**

Heidi agreed to take this idea forward and it would be discussed again at a future meeting. **Action:** Heidi.

- **Terms and Conditions**

Phil agreed to draft Terms and Conditions for the Committee to review. **Action:** Phil

Date of Next meeting

The date of the next Committee meeting would be 13 December 2023 at 7pm.

The meeting closed at 8.00pm with thanks to all for attending.