

# BLISLAND VILLAGE HALL

## GENERAL MANAGEMENT COMMITTEE

**Chairman: Len Croney**

Higher Pengelly  
Blisland, Bodmin  
Cornwall PL30 4HR

[lencrone@gmail.com](mailto:lencrone@gmail.com)

Tel: 07785976913

**Treasurer: Clare Sprenger**

Manor Close  
Blisland, Bodmin  
Cornwall PL30 4JY

[clare@sprenger.family](mailto:clare@sprenger.family)

**Secretary: Lin Teasdale**

Manor Close  
Blisland, Bodmin  
Cornwal PL30 4JY

[linteasdale1@gmail.com](mailto:linteasdale1@gmail.com)

Tel: 07722278898

Registered Charity No. 300039

**Minutes of the Village Hall Committee Meeting held on  
Monday 22 January 2024 in the Manor Suite at 7pm**

**Present:** Len Croney (Chair), Lin Teasdale (Secretary), Phil Shephard, Steve Teasdale, Clare Sprenger, Keith Lowden and Heidi Hill.

**Apologies** Anne-Marie Irons

**Minutes of the meeting held on Tuesday 13 December 2023**

The minutes of the meeting held on Tuesday 13 December 2023 were **agreed** as a true record and approved.

**Matters arising:**

• **Ramp for Fire Escape**

Steve reported that he had received part of the quote, £1,400 for the iron work and was still awaiting the rest of the quote from a local builder.

The Committee agreed the best way forward would be to take on a joint venture with Tony Pengelly if this was possible. Heidi agreed to liaise with Kelly and Tony to gain an update on their discussions. **Action:** Heidi

• **Youth Club Art Update**

Heidi reported that this had not progressed. The Committee agreed that this should therefore be closed and no further action taken.

• **Defibrillator Update**

Heidi reported that an email had been sent to Heathrow and she was awaiting a response. The Committee agreed to put this on hold until a reply was received.

• **Fundraising for the Hall**

The Committee discussed further ideas for future fundraising events:-

- Spring Dance – possibly to be held in April 2024.
- Steam Train Restaurant in Bodmin – Clare agreed to make some enquiries on this to assess feasibility. **Action:** Clare
- Easter Fayre – Keith reported that all the stalls were now fully booked. Heidi agreed to make some scones for this event and to liaise with a contact for Barnecutt Bakery in relation to them providing some baps for bacon / sausage baps. **Action:** Heidi

- Auction of Promises – this event needed more research before a decision was made.

- **Film Nights**

Phil reported that the overhead projector and audio system both worked. It was noted that a new longer audio cable would need to be purchased at a cost of around £8.00 and further research was required in obtaining a copyright licence before Film Nights could commence. **Action:** Phil

- **Terms and Conditions for the Hiring of the Village Hall**

Phil presented a draft copy to the Committee and reported that this was still work in progress. The Committee agreed that once completed this could be emailed to the Committee for virtual approval. **Action:** Phil

Phil agreed to draft Terms and Conditions for Committee Members sometime in the future. **Action:** Phil

Len thanked Phil for undertaking this work on behalf of the Committee.

It was noted by the Committee that the Health & Safety Checklist for Village Halls needed to be reviewed. **Action:** Steve & Phil

- **Online Booking Service**

Phil reported that the best system for online booking was Hall Master at a cost of £185.00 and he was in the process of arranging a demo of the system which Committee members were invited to join if they wished. **Action:** Phil

Len informed the Committee that Sandra wished to step down as booking clerk as soon as possible. The Committee acknowledged the hard work and dedication that Sandra had shown to the Village Hall in undertaking this position for the past 14 years.

Phil agreed to do a handover with Sandra and to undertake the role of booking clerk until the online booking service was up and running. **Action:** Phil

- **Work Plan**

Lin reported that this had been distributed to the Committee for their comments and approval. The Committee approved the work plan and it was noted that this would be an ongoing document which would be reviewed following each meeting, starting from February 2024. **Action:** Lin

### **Treasurer Reports**

Clare presented the Treasurer reports, which would be circulated with the minutes of this meeting, and she highlighted the key areas to the Committee. It was noted that there was £186.31 less in the accounts than from the beginning of the year due to the cost of heating bills. She informed the Committee that £13,000 had been transferred to the savings account and as agreed at the last meeting, there was a balance in the current account of £5,000 as working monies.

Clare reported that she had completed the handover with Ron and now had access to the Village Hall bank accounts.

It was agreed that the Village Hall hiring costs should be reviewed at the next meeting. **Action:** All

### **Social Media Update**

Phil updated the Committee and informed them that he had put posters out for Johnny Cowling around the village and on social media. He reported that to date £500 had been made in ticket sales.

Phil also reported that a video on the website would need to be updated as this was now out of date. The Committee agreed that this should be deleted and replaced with a gallery. Phil agreed to look into this. **Action:** Phil

## **AOB**

- **Games Afternoons**

Len reported the games afternoons had now ceased due to poor uptake.

- **Village Hall Boiler**

Steve reported that the boiler had been leaking and this had now been fixed by a local plumber. The invoice for this work was awaited from the plumber.

- **Resignation of Chair & Appointment of New Chair**

Len informed the Committee that after 5 years he would like to step down as Chair and from the Committee with immediate effect.

Clare agreed to be temporary Chair and nominated Phil to be the new Chairman, this was seconded by Steve. All other Committee members, excluding Phil and Len, in attendance at the meeting voted in favour of this nomination.

Phil became the new Chair of the Committee with immediate effect at 7.40pm.

Clare agreed to update the Charity Commission in light of the above. **Action:** Clare

Phil thanked Len on behalf of the Committee for all his hard work and commitment to the Committee of the Village Hall over the last 5 years.

Phil and Len would meet separately for a handover. **Action:** Phil

### **Date of Next meeting**

The date of the next Committee meeting would be Tuesday 20 February 2024 at 7pm.

The meeting closed at 7.45pm with thanks to all for attending.