

# BLISLAND VILLAGE HALL

## GENERAL MANAGEMENT COMMITTEE

**Chairman: Phil Shephard**

Foxdown  
Tregenna Road  
Blisland, Bodmin  
Cornwall PL30 4JS

[Phil.shephard@btinternet.com](mailto:Phil.shephard@btinternet.com)

Tel: 07488333375

**Treasurer: Clare Sprenger**

7 Manor Close  
Blisland, Bodmin  
Cornwall PL30 4JY

[clare@sprenger.family](mailto:clare@sprenger.family)

**Secretary: Lin Teasdale**

Manor Close  
Blisland, Bodmin  
Cornwal PL30 4JY

[linteasdale1@gmail.com](mailto:linteasdale1@gmail.com)

Tel: 07722278898

Registered Charity No. 300039

### **Minutes of the Village Hall Committee Meeting held on Tuesday 1 April 2025 in the Manor Suite at 7.00pm**

#### **1. Present:**

Phil Shephard (Chair), Keith Lowden, Clare Sprenger (Treasurer), Steve Teasdale, Bob Smith, Anne-Marie Irons, Katie Vause and Lin Teasdale (Secretary).

#### **2. Apologies**

Apologies were received from Heidi.

#### **3. Minutes of the meeting held on Tuesday 11 February 2025**

The minutes of the meeting held on Tuesday 11 February 2025 were **agreed** as a true record and approved.

#### **4. Matters Arising:**

- **Oil Tank Update**

Steve reported that this was in hand and was hopeful that the costings for the work would be received soon.

- **Broken Slate Update**

Steve reported that the broken slate had now been fixed; action completed.

- **Guttering and Lead Flashing Update**

Steve reported that the lead flashing had now been fixed; action completed.

The guttering still needs to be looked at when the weather improves. **Action:** Steve

- **Solar Panels Update**

This item was deferred until the next meeting. **Action:** Lin & Steve

- **Community News Updates**

Phil reported that the Community News Village Hall updates now included the details of any maintenance works carried out on the Village Hall, as appropriate; this would be an ongoing action.

- **Safeguarding Lead Update**

Phil confirmed that the Safeguarding Lead would be Heidi.

- **Hire Terms & Conditions**

Phil confirmed that the Hire Terms & Conditions were now on the Village Hall website, with a map of the Village Hall's location. These were linked to the booking forms and could therefore, be viewed upon booking the Village Hall; action completed.

- **Hooks for Dogs Update**

Phil reported that he had found some hooks for £7.00 and agreed to email the details to the Committee for their view on purchasing them. **Action:** Phil

## **5. Finance Report & Window Quotes**

Clare presented the Treasurer report and she highlighted the key areas to the Committee.

Clare reported that there was a deficit of £345.49 since the last report.

Clare informed the Committee that she had transferred £2000.00 to the deposit account as agreed at the last meeting.

Clare informed the Committee that the Treasurer report **should not be shared** outside of the meeting.

Steve reported that he would be asking a local builder to look at the windows that needed replacing in view of providing the Committee with a quote for works. **Action:** Steve

## **6. Josh Curnow**

Phil reported that the evening had been very successful and everyone who had attended enjoyed the evening. The Committee agreed to try and book Josh again for October 2025 and Phil agreed to contact him. **Action:** Phil

## **7. Easter Fayre**

Keith reported that there were 24 stalls booked in; 20 had paid, 2 would be paying on the day and the other 2 he agreed to chase. **Action:** Keith

It was agreed that the marquee would be put up on the Friday afternoon. **Action:** Keith & Bob

It was agreed that 3 packets of bacon and 60 sausages would be purchased from Button Meats. **Action:** Keith

Clare agreed to check the stock on soft drinks and feedback to the Committee. **Action:** Clare

Phil agreed to ask Heidi if she could order the baps from Barnecutts. **Action:** Phil

All Committee members agreed to ask locals if they would mind baking a cake for the afternoon. **Action:** All

Pricing was agreed as follows:-

Bacon/Sausage Bap with a Drink £3.50

Cake with a Drink £2.00

Hot Drinks £1.00

Soft Drinks 50p

Committee members who said they would be available on day were Keith, Phil, Bob, Steve & Lin.

It was agreed that this had been well advertised to date and Keith agreed to advertise further in Phils absence nearer to the date. Phil agreed to forward the relevant information to Keith. **Action:** Phil & Keith

## **8. Quiz Night Update**

It was agreed that, following the success of the last quiz night, another quiz night would be held on Saturday 21 June 2025. This would be discussed further at the next meeting. **Action:** Lin

## **9. Christmas Meal Plan**

Fundraising options to enable the Village Hall to host this event were discussed and Phil agreed to contact the Parish Council to see if they were willing to make a donation towards the cost: **Action:** Phil

It was noted that people had been nominated to attend this event in previous years by a local resident, who could be approached again if enough donations were received.

It was reported that a nominal cost for this event would be between £1,000 to £1,500.

It was agreed that a final decision would be made on this event and fundraising following the Summer Fayre in August 2025. **Action:** Lin

## **10. Pig Racing Night Update**

The possibility of holding this sort of event was discussed and Katie queried if this would meet the gambling rules as laid down in the Hire Terms & Conditions. Phil agreed to check. **Action:** Phil

In the meantime, Anne-Marie agreed to do some further research and Phil agreed to talk to a local resident who had first suggested this event. **Action:** Anne-Marie & Phil

## **11. Election of Deputy Chair**

This item was deferred until the next meeting. **Action:** Lin

It was agreed that the Committee needed to advertise for new Committee members, as there were currently 3 vacancies. Phil agreed to do this in the Community News. **Action:** Phil

## **12. Workplan Update**

The Committee agreed that the following should be marked as completed on the Workplan and deleted:-

Josh Curnow (February 2025)

Stage Curtains

Quiz Night (January 2025)

Joint Meeting with Shop & Art Fayre

**Action:** Lin

It was agreed that applying for a defibrillator would be deferred on the Workplan until 2026. **Action:** Lin

Lin informed the Committee that she had added maintenance updates to the Workplan which was marked as ongoing.

## **13. Any Other Business**

### **• Bookings**

Phil informed the Committee that Lin would oversee the Village Hall bookings whilst he was away. He agreed to send the relevant information to Lin. **Action:** Phil & Lin

Bob reported that he would be undertaking a risk assessment for the Easter Fayre and would also be checking the requirements for Food Hygiene. **Action:** Bob

**Date of Next meeting**

The next meeting will be on **Tuesday 6 May 2025 at 7.00pm** in the Manor Suite.

The meeting closed at 7.45 with thanks to all for attending.

**BLISLAND VILLAGE HALL****SUMMARY OF EVENTS 2025**

Date	Function	Committee Lead	Status
25 January 2025	Quiz Night	Keith	Completed
22 February 2025	Josh Curnow	Phil	Completed
19 April 2025	Easter Fayre	Keith	Confirmed
24 May 2025	Charity Disco	All	Confirmed
21 June 2025	Quiz Night	Keith	Confirmed
19 July 2025	Bingo Night	Phil	Confirmed
23 August 2025	Village Fayre (Cream Teas)	All	Confirmed
October	Josh Curnow	Phil	To be Confirmed
29 November 2025	Christmas Fayre	Keith	Confirmed
December	Host the Christmas Meal	Phil	To be Confirmed